

TCUK25 Early Bird Booking Form

Welcome to the TCUK25 Early Bird booking form. TCUK25 runs from 24-25 November 2025 at the Radisson Blu hotel at East Midlands Airport.

Please complete one form per delegate.

If you prefer to fill out the form by hand, you can download a PDF copy of this form from istc.org.uk/tcuk.

If you have any questions, please contact us at istc@istc.org.uk.

You don't have to sign into Google to submit this form.

* Indicates required question

1. Email *

2. First name *

3. Preferred name

Do you have a nickname or preferred name for your delegate badge?

4. Last name *

5. Pronouns *

6. Contact phone number *

Please include your country's dialling code.

7. Address *

8. Company name

If you are a freelancer or self-employed under your own name, you can just enter 'Freelancer' or 'Self-employed'. You can also tell us if you're retired or between posts if you like. This information is for your badge.

9. Your badge's QR code *

We can embed your contact details in a QR code and print it on your delegate badge.

Mark only one oval.

☐ Yes, I would like a QR code

☐ No, I don't want a QR code

10. (Optional) Enter your contact details for the QR code:

The QR code can be either your LinkedIn profile URL or email address.

11. Choose a ticket *

Please choose one from the following tickets:

- **All-inclusive** includes both conference days, lunch and refreshments on both days, celebration dinner on Monday evening, accommodation on Monday night, and breakfast Tuesday morning.
- **Single day** includes one day, either Monday or Tuesday, with lunch and refreshments. If you choose a day ticket, you can book attendance at the celebration dinner on Monday below. Please arrange your own accommodation.

Accommodation on Sunday or Tuesday:

If you would like to stay at the venue hotel the night before the conference (Sunday 23rd November) and/or on the final day (Tuesday 25th November), please contact istc@istc.org.uk.

Please note, ISTC Business Affiliates can book a limited number of tickets at the price for members of the ISTC. The number depends on your BA package. Please see <https://istc.org.uk/business-affiliates/how-to-become-a-business-affiliate/> for more details.

Mark only one oval.

- ☐ ISTC member: all-inclusive ticket, £650
- ☐ ISTC member: single day, Mon 24th, £375
- ☐ ISTC member: single day, Tue 25th, £375
- ☐ Non-member: all-inclusive ticket, £800
- ☐ Non-member: single day, Mon 24th, £475
- ☐ Non-member: single day, Tue 25th, £475
- ☐ Become a member: all-inclusive ticket, plus ISTC Associate Membership until December 2026, £785

12. Celebration dinner

If you chose a single day ticket, would you like to buy a ticket to the celebration dinner on the evening of Monday 24th? Tickets are a set price of £80 for members and non-members.

Mark only one oval.

☐ Yes I would like to attend (£80)

☐ No I would not like to attend

13. Please notify us of any accessibility needs, special requests, or dietary requirements. *

14. Where did you hear about TCUK25? *

Check all that apply.

☐ ISTC website

☐ LinkedIn

☐ InfoPlus

☐ Word of mouth

☐ Other: _____

15. Payment method *

Please choose a payment method.

- If you choose Invoice, you will be taken to the section for invoice details.
- If you choose Credit card, we will email you a payment link to the email you provided at the top of this form, and provide a receipt.

Mark only one oval.

☐ Invoice

☐ Credit card

Invoice details

16. (Optional) Please enter your purchase order number

17. Invoice contact name and address (if different from delegate details)

Confirmation

Bookings will be confirmed within 3 working days using the email address provided above. If you have not heard back from us after this time, please contact the ISTC office on istc@istc.org.uk.

Please note:

- Payment becomes due on booking and no refunds will be made for cancellations 28 days or fewer before the date of the event, or non-attendance.
- Any cancellations made more than 28 days before the event are subject to a £50 administration charge.
- Delegate substitutions are allowed, but you must notify the ISTC office at least 14 days before the event.

18. GDPR consent *

Check all that apply.

☐ I consent to the ISTC storing the details contained in this form and I confirm that the TCUK organisers can contact me by email or phone in relation to my booking and participation in TCUK25.

19. Inclusion on the list of attendees

Check all that apply.

☐ I consent to the ISTC including me on its list of TCUK25 attendees, which will be shared with other attendees.

20. Future contact

Check all that apply.

☐ The TCUK organisers may contact me about future events

What happens next?

When you submit your booking, you will receive a confirmation email from this form. The ISTC will then contact you with payment information.

Thanks for booking, we look forward to seeing you at TCUK25!

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